



# Halfway & District Bowling Club

# CLUB CONSTITUTION

First Adopted – April 1913  
Amended ?????  
Amended ?????  
Amended ?????  
Amended ?????



## Club Constitution

### 1. Title

The club title will be the 'Halfway & District Bowling Club', club premises and greens are situated in Mill Road, Halfway, Cambuslang.

### 2. Object

To promote, foster and encourage the game of bowls and such other activities as may be deemed appropriate for the furtherance of bowling and such social activities as may arise therefrom.

### 3. Administration

The club business will be transacted by a committee of management appointed annually at the club general meeting.

The management committee will have full powers to transact all business of the club and will consist of; the presidents of the male and female sections of the club, the immediate past presidents of both sections and the vice-presidents of both sections. A secretary and treasurer and eight committee members will also be elected annually and will be eligible for re-election. One of the presidents will be appointed club president and management committee chairperson, the position to alternate between sections each year.

The management committee will meet at least once a month during the bowling season on such days and at such hours, and during the remainder of the year, at such times as shall be fixed by the committee. A meeting may be convened at any time by the president, vice-president, or by any two committee members, with at least 24 hours notice of the meeting being given.

At all committee and general meetings, the chairperson will have a casting as well as a deliberative vote.

### 4. Property

The whole property of the club shall be vested in the committee, and their successors in office, as trustees on behalf of the club.

### 5. Excisable liquors

The management committee shall have absolute control of all excisable liquor sold or supplied on the premises. No committee member, or manager or servant employed in the club shall have any personal interest in the sale of excisable liquors therein or in the profits arising from such sale.

No visitor shall be supplied with excisable liquor in the club premises unless on the invitation and in the company of a member who shall, upon the admission of such visitors to the club premises or, immediately upon the visitor being supplied with such liquor, enter the date, his, or her, own name and the name and address of the visitors.



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No excisable liquor shall be sold or supplied for consumption outside the club premises except to a member of the premises and for the member's own consumption, or to a person holding an excise licence for the sale of such liquor.

Excisable liquor shall not be sold or supplied to any person under 18 years of age.

Subject to any arrangements regulating the hours during which the premises occupied by the club shall be open, the permitted hours for the sale of excisable liquor shall be those authorised by or in terms of the Licensing (Scotland) Act 1962 or any statutory modification or re-enactment thereof.

### 6. Special meetings

Special meetings of the club may be convened at any time by the management committee. The president shall also be bound to call a special meeting within 10 days after receipt of a requisition to do so, signed by at least 12 members and containing the purpose of business. At least 7 days notice shall be given for special meetings of the club.

### 7. Annual meeting

The annual general meeting will be held in February for the purpose of electing the management committee and transacting any other competent business. The secretary will send or cause to be sent, to each member, a circular with balance sheet giving at least 7 days notice of the meeting.

### 8. Liabilities

Any member not giving notice to the secretary, before the annual general meeting, of his intention not to be a member during the approaching season, will be held liable to pay the annual subscription for the year. Those retiring from the club or ceasing to be members thereof shall lose all rights in the property and assets of the club. The management committee shall have recourse on all members of the club for relief from all obligations undertaken by the committee.

In exceptional circumstances a special levy may be proposed by the management committee. If approved by the members at a general meeting, failure to pay the levy within a 3 calendar month period will result in expulsion from the club.

### 9. Quorum

At all meetings of the club, 50 members will form a quorum and 5 members will suffice at committee meetings.

### 10. Treasurer's accounts

Correct accounts and books will be kept detailing the financial affairs of the club. The treasurer will submit to the annual general meeting a statement of the accounts for the proceeding financial year, which has been audited by an accountant appointed by the management committee.



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### 11. Annual subscription

The annual subscription shall be fixed at the annual general meeting and will be payable no later than 7 days before opening day. Members failing to pay their subscriptions by this date may have their names deleted from the membership list by the management committee.

### 12. Funds

All club funds shall be banked in the club's name. All cheques and orders will be signed by the treasurer and also by the president or secretary.

### 13. Admission

Any person who has attained the age of sixteen and wishes to be admitted to the club as an ordinary member must be proposed and seconded by two members and elected for admission by the management committee. The names and addresses of applicants for membership shall be displayed in the club premises for at least a week prior to their election and an interval of not less than two weeks shall elapse between the nomination and election of ordinary members.

Subscriptions for 16 and 17 year olds shall be fixed at 50% of the annual subscription for ordinary members.

Members in this category must be 16 years old prior to April 1<sup>st</sup> of their admission year.

### 14. Discipline of members

In the event of any member acting in a manner which contravenes the rules and constitution of the club, or whose conduct is of an offensive or disagreeable nature, the offending member will be requested, by letter, to appear before the management committee. The management committee will have the power, by ballot vote, to suspend or, in extreme cases, to expel the offending member. The member concerned will be notified by letter of the committee decision.

Should the management committee decide to expel a member, the facts will be reported to the members at the next annual general meeting, when the member concerned will be requested by letter to appear and address the meeting. A ballot vote at the meeting will be taken and a majority of two thirds of the votes cast will be necessary to confirm the committee decision on expulsion of the member.

### 15. Visitors

Every member shall have the privilege of bringing a visitor to the green occasionally, but this privilege must not be abused. Such visitors may be invited to play in club tournaments but only at the discretion of the committee.



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### 16. Honorary members and temporary members

The management committee may propose any member who has been a member of the club continuously for at least 15 years for honorary membership, exempt from further subscription and with all the privileges of ordinary membership.

There shall be no temporary members.

### 17. Suspension of membership

Suspension of membership for a year on medical or other grounds may be permitted, at the discretion of the management committee.

### 18. Play on greens

Play on the greens will be subject to the rules of the game as published by the Scottish Bowling Association. The management committee shall have power to make bye-laws consistent with these rules.

### 19. Alterations

Alterations to this constitution shall only be made at a general meeting of the club and after written notice of the proposed alteration has been given to the club secretary, no later than 14 days prior to the meeting, to allow inclusion of the proposal on the agenda of the meeting which will be sent to the members. Only such alterations will be competent as are in conformity with the provisions of the current Licensing (Scotland) Act.

A two thirds majority of the members present is required to carry any proposed alteration.

### 20. Non discrimination clause

Membership of the club is open to all the community and without discrimination on the grounds on Ethnic nationality, sexual orientation, religious beliefs, sex, age or disability except as a necessary consequence of the requirements of a particular sport.

### 21. Dissolution clause

If the club is dissolved, any assets will be applied for approved sporting or charitable purposes (transferred to another CASC or a registered charity).

### 22. Non profit making clause

The club is of a non-profit making nature and any surplus income or gains are to be reinvested in the club. Distribution of club assets in cash, or in kind, to members or third parties is not permitted.



The foregoing constitution and rules were adopted at the general meeting of the club on Thursday 24<sup>th</sup> June 2004.

